WORK EXPERIENCE

[01/11/2023 – Current] **Portuguese teacher to businesses and companies**

ATI FORMAZIONE

City: Remote | **Country:** Italy

[10/2023 – Current] **Recruitment consultant**

Do Eat Better Experience SRL

Country: Italy

[07/2020 – Current] **Italian Localizator**

Twill

City: Remote | **Country:** United States

[04/2019 – Current] **English Spanish Portuguese and Italian Teacher**

Lingolearn

City: Remote | **Country:** Israel

[11/2023 – 06/2024] **English Lecturer**

Università di Genova

City: Genova | **Country:** Italy

Adjunct professor for the following subjects for 7 courses within the UniGeSenior project.

[10/2022 – 06/2023] **Lecturer**

University of Genoa- UNITE (UNIVERSITA' DELLA TERZA ETA')

City: Genova | **Country:** Italy

Adjunct professor for the following subjects:

- English for Beginners (A1-A2)
- Intermediate English (B1-B2)

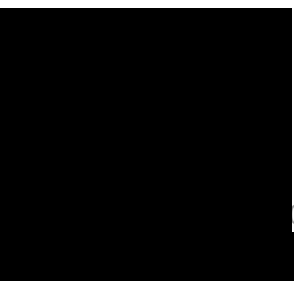**[01/05/2023 – 01/09/2023]** **Operations and Educational Program Coordinator**

Saffron Ventures

City: WASHINGTON (USA), LONDON (GB), GENOA (IT) | **Country:** United States

LEX & ATLANTIS FELLOWSHIP PROGRAM:

- Planning extra activities and events (bi-weekly group dinners. weekly out-of-town excursions) from budgeting, transport, negotiation with suppliers, and customer satisfaction.
- Financial Management (handle the assigned projects' payments, timesheet and expense reporting).
- Logistics Capacity Management.
- Building relationships with key accounts (restaurant chains, corporate partners, key suppliers).
- Maintain flow of coordination and logistics with USA and Global Programs Team.

[⬛05/2023] **Project manager**

Doctors in Italy

Country: Italy

- Event Manager: Planning and arranging blood drives with non-profit organizations for the healthcare sector and the international community in new target countries: Lisbon, Barcelona, Madrid, Paris & Berlin
- Launching the product in new markets (France, Portugal, Spain, German)
- Doctor supply acquisition
- Doctors engagement
- Efficiency improvement

[04/2022 – 01/09/2022] **Project manager**

Doctors In Italy

City: Genoa | **Country:** Italy

Onsite Project Manager for the Doctors in Italy Fellowship program in Genoa.

• Financial Management (handle payments, timesheet, and expense reporting of the assigned projects).

• Team Performance Management of 120 US pre-med fellows.

• Logistics Capacity Management.

• Working collaboratively with clinical leaders across the Galliera Hospital o to identify learning activities.

• Performance analysis reports.

• Building relationships with key accounts.

• Maintain the flow of coordination and logistics with the USA and Global Programs Team.

[01/2020 – 07/2020] **Public Relations and Translator**

Acento Comunicación

City: Granada | **Country:** Spain

[01/2018 – 08/2018] **Teaching and Researching Assistant**

Universidade de Coombra

City: Coimbra | **Country:** Portugal

[08/2018 – 01/2019] **External Relation**S

Camera di Commercio Italiana in Portogallo

City: Lisbon | **Country:** Italy

[10/2016 – 08/2017] **Italian Teacher to Asylum Seekers**

Comunità di Sant'Egidio

City: Pavia | **Country:** Italy

Volunteer

[2015 – 2016] **Freshman Tutor**

Università di Genova

City: Genova | **Country:** Italy

EDUCATION AND TRAIN-ING

[2016 – 2019] **Laurea Magistrale in World Politics and International Relations**

Università di Pavia

| **Final grade:** First Class Honour

[2012 – 2016] **Laurea Triennale in Scienze Internazionali & Diplomatiche**

LANGUAGE SKILLS

Mother tongue(s): Italian

Other language(s):

English

LISTENING C2 **READING** C2 **WRITING** C1

SPOKEN PRODUCTION C1 **SPOKEN INTERACTION** C1

Spanish

LISTENING C2 **READING** C1 **WRITING** C1

SPOKEN PRODUCTION C1 **SPOKEN INTERACTION** C1

Portuguese

LISTENING C2 **READING** C1 **WRITING** C1

SPOKEN PRODUCTION C1 **SPOKEN INTERACTION** C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

My Digital Skills

Social Media | Piattaforme e-learning (Moodle, ecc.) | Google Drive | Google Docs | Microsoft Word | LinkedIn | Microsoft Powerpoint | Zoom | Outlook | Microsoft Excel | Microsoft office/ Office 365 | Google Suite (Doc, Slides, Form, Sheet, Drive) | Video Conferencing (Zoom, Teams, Skype, Webex) - Advanced

Autorizzo il trattamento dei dati personali nel CV secondo D. Lgs. 196/2003 e Regolamento UE 2016/679"

Genova, 5/8/2024