

PERSONAL INFORMATION

Elizabeth Schuyler Coykendall

WORK EXPERIENCE

- 10/2018–06/2019 **Adjunct professor of English**
UNIGE-TTMI 1 anno, Genova (Italy)
I taught the English speaking and writing components of the first year course of TTMI.
- 09/2002–Present **Teacher**
Deledda International School, Genova (Italy)
-IB Diploma coordinator 2019/2020
-IB Diploma coordinator from 2003-2013
-MYP coordinator
-IGCSE Examinations Officer
-IB DP & MYP English Language and Literature teacher
-IB Geography in English teacher
-Theory of Knowledge teacher, 2017/2018
- 2015–2018 **Professor of Business English course**
Promostudi La Spezia (Polo Universitario G. Marconi), La Spezia (Italy)
For 4 spring semesters, I created a course and taught Engineering, Yacht, Naval and Nautical Design students a 14 week course (56 hours) of Business English to enhance their professional communication and presentation skills.
- 08/1996–05/1999 **Instructor**
Clemson University English Department, Clemson (SC) (United States)
Taught the following courses over the 3 years:
■ Freshman English
■ English Literature
■ Business Writing
■ Technical Writing
- 08/1997–06/1999 **Director, America Reads at Clemson University**
Clemson University, Clemson (SC) (United States)
America Reads, a national campaign started in 1997, challenges every American to help our children learn to read well and independently. I was responsible to train university students as tutors to work in local schools to help children learn to read.
- 08/1992–05/1993 **Graduate English teaching assistant**
Clemson University, Clemson (SC) (United States)
- 1993–1996 **English teacher at various high schools in South Carolina**
- 1988–1990 **Adjunct English professor**

Tri-County Technical College, Pendleton (SC) (United States)

EDUCATION AND TRAINING

- 09/1986–12/1988 **Master's degree in English Education**
Clemson University, Clemson (SC) (United States)
- 06/1993–08/1993 **Master's degree summer courses**
Breadloaf School of English, Middlebury College, Middlebury (VT) (United States)
- 09/1982–06/1984 **worked on a Master's in Reading**
Johns Hopkins University, Baltimore (MD) (United States)
- 08/1979–06/1982 **Bachelors of Arts in English and History (double major) cum laude**
Clemson University, Clemson (SC) (United States)

PERSONAL SKILLS

Mother tongue(s) English

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Italian	C1	B2	B2	B1	B1
Russian	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

Publications

- "Writing for the Future: The Second Chance Club." A chapter in **Writing to Make a Difference: Classroom Projects for Community Change.** (editors Benson, Christian, Goswami, Gooch). Teachers College Press, Columbia University, 2002.
- "Electronic Portfolios and the Electronic Resume." A chapter in the Instructor's Manual that accompanies **Writing for the Technical Professions** by Woolever, Longo and Britt. Longman, 1999.
- "Business Writing." A chapter in **Service Learning Across the Curriculum.** ed. Madden, University Press of America, 2000.

Presentations

- Workshop presenter at two IBO Africa, Europe and the Middle East Regional conferences in Barcelona (2016) and Vienna (2018) about my work with students in my classroom.
- Workshop presenter. "Communication Beyond the Classroom: Outreach and Public Service Projects." Pearce Center for Professional Communication. (SC) March 4-5 1998.
- "Writing the Future." International Writing Across the Curriculum Conference, College of Charleston (SC). Spring 1995.
- "Career Searching or Searching for a Career?" ABC Southeastern Regional Conference. March 1993.

Organisational / managerial skills

Excellent leadership skills gained during my 10 years as the IB coordinator at Deledda International School
Excellent managerial skills gained over my years as a teacher/head of department/head of year

Job-related skills
 Excellent communication skills due to my years as a teacher
 Excellent interpersonal skills due to my administrative and team work

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Proficient user	Proficient user	Independent user	Independent user

Digital skills - Self-assessment grid

Autorizzo il trattamento dei dati in accordo con la normativa vigente.

Genova 11/06/2021

