



AREA DIDATTICA, SERVIZI AGLI STUDENTI, ORIENTAMENTO E INTERNAZIONALIZZAZIONE

Settore Contribuzione Studentesca e Benefici

FAQs – ENGLISH VERSION

Section I – ISEE-University

1. What is the DSU and what is it for?

The **Dichiarazione Sostitutiva Unica** (DSU – Single Substitute Declaration) is the document required to obtain the **ISEE-U** (*Indicatore della Situazione Economica Equivalente per l'Università* – Equivalent Economic Situation Indicator for University). It is used to apply for tuition fee reductions, scholarships, and other financial benefits.

2. How can I submit the DSU?

You can request it:

- **Online** through the INPS website
- **At a CAF** (Tax Assistance Center)
- **Through a certified accountant** (*commercialista*)

3. How long does it take to obtain the ISEE-U?

It usually takes about **10 working days** from the submission of the DSU. We recommend requesting it well in advance of university deadlines.

4. How do I submit the ISEE-U to the University?

You must self-declare your ISEE-U exclusively through the Online Services, using the [dedicated page](#).

5. I'm pre-enrolled but I can't self-declare the ISEE-U. Why?

The ISEE-U self-declaration service is only **available to students who are officially enrolled for the current academic year**.

To access the service, you must first **pay the first instalment of your tuition fees** (which does not depend on the ISEE-U) and then wait about **24 hours** for the system to update your administrative status.

6. I'm a graduating student and I can't self-declare the ISEE-U. What should I do?

See Question 5 in Section I. For more details, check the page dedicated to [graduating students](#).

7. I self-declared my ISEE-U but the updated tuition fees are not displayed. How long does it take?

The update may take up to **10 working days**. You can monitor the status via [UniGe Online Services](#).

- If, after 10 days, the status still shows “**Awaiting verification from INPS**”, there may be issues.
- In that case, **check your university email**: the Offices will send you instructions to solve the problem.

8. What happens if I don't self-declare the ISEE-U?

Submitting the ISEE-U is not mandatory; however, if you do not self-declare it, the maximum tuition fee bracket will be applied.

9. I submitted the ISEE-U late. Do I have to pay a late fee?

The late fee is calculated based on the **DSU submission date, not the self-declaration date**. However, please note that you must self-declare your ISEE-U by the final deadline. After this date, it will no longer be possible to submit your ISEE-U online. Please check the deadlines on the [dedicated page](#).

10. How can I check if my self-declared ISEE-U is correct?

Make sure that it is an **ISEE-University** certificate and not a standard ISEE. Check that the following statement appears in the document:

"Si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di: [tuo codice fiscale]"

Translated: “*it applies to subsidised benefits related to the right to university education granted to: [your tax code]*”

If your **tax code is not included** in the statement, or if the self-declared document is a **standard ISEE**, you **will not be eligible** for the reduction of the tuition fees.

Section II – ISEE-U Parificato

1. Who should request the ISEE-U Parificato?

You should request the ISEE-U Parificato if you belong to one of the following categories:

- **A non-Italian student who does not reside in Italy;**

- **A non-Italian student residing in Italy but with family abroad;**
- **An Italian student residing abroad or with family abroad.**

Always check with the CAF to see whether you might still be eligible for a ISEE-University.

2. What is the difference between ISEE-U and ISEE-U Parificato?

The ISEE-U is based on income and assets in Italy, while the ISEE-U Parificato **considers foreign income and assets.**

3. How do I obtain the ISEE-U Parificato?

You must contact a **CAF** affiliated with the University. The list of partner CAFs is available on the [following page](#).

4. Is the service free of charge?

Yes, it is free of charge.

5. What documents do I need?

The University does not issue income certificates. Please contact the CAF directly to get the complete list of documents required to obtain the ISEE-U Parificato.

6. Do I need to self-declare the ISEE-U Parificato through the Online Services?

No, If the CAF is **affiliated with the University**, it will transmit the document directly to the University.

7. How long does it take to be acquired by the University?

Partner CAFs sends the certificates to the University **periodically**. Don't worry if your tuition status is not updated immediately.

8. Where can I see if the University has received the ISEE-U Parificato?

You check this information on the [following page](#).

9. If I get the ISEE-U Parificato late, do I have to pay a late fee?

The late fee is applied **based on the date the certificate is issued**, not the date the CAF transmits the ISEE-U Parificato to the University. However, please note that you sign your ISEE-U Parificato by the final deadline. After this date, the University will no longer be able to accept your ISEE-U Parificato.

Please check the deadlines on the [dedicated page](#).

Section III – Regional ALiSEO scholarship and ISEE-U

1. If I am an ALiSEO scholarship recipient, do I need to self-declare the ISEE-University to the University?

No. You must submit your ISEE certificate to ALiSEO, following the procedures they require. The Regional Agency will forward the data to the University after the final rankings are published.

2. If I am an ALiSEO scholarship recipient, how do I submit the ISEE-U Parificato?

The ISEE-U Parificato should not be sent to the University.

You must follow ALiSEO's instructions and submit the certificate directly to the Regional Agency.

Once the final rankings are published, ALiSEO will share the data with the University.

Section IV – General information and deadlines

1. How can I stay up to date with deadlines?

- Check the University website on the [Tuition fees and Benefits](#) page;
- Regularly check your **university email**: it is possible that important communications may be sent there;
- Make sure your **phone number** is updated in your [student profile](#) (section: "Utility") and check for **SMS and/or calls**;
- If you use the **IO app**, you might also receive notifications there, too.

2. Who can I contact if I did not find the answer I was looking for in these FAQs?

Please refer to the [contact methods and booking system](#) of our Office, available online.