

SETTORE WELCOME OFFICE – ACCOGLIENZA STUDENTI E UTENTI INTERNAZIONALI

The questions and answers contained in this document are related to several topics. Search the topic of interest and verify the information present.

PRE-ASSESSMENT FOR MASTER DEGREE COURSES TAUGHT IN ENGLISH (UNIGEAPPLY) ONLY FOR NON-EU STUDENTS LIVING ABROAD

- **Can I apply for pre-assessment for a master degree course taught in English for a.y. 2024/25?**

You can apply until **29th March 2024**. You can find all the instructions and the link to the application portal on the webpage [Pre-assessment procedure for master degrees taught in English. ONLY for NON-EU students living abroad: | unige.it](#)

- **The portal says that “my diploma shall be reviewed by SASS”**

This means that you are not applying through the correct link. Please follow the instructions provided on the abovementioned web page.

- **If I have not graduated or I have not obtained my final degree yet, which document should I upload?**

You have to upload a declaration issued by your University indicating the expected graduation date.

- **I have not obtained my English language certificate yet, what should I do?**

You can upload a declaration stating that you commit yourself to take it and the month when you expect to take the exam.

- **Which English language certificates are accepted?**

Our University accepts the certificates listed on this website: <https://clat.unige.it/> . However, we suggest you to check the web page of your course for specific information.

- **If I make a mistake in typing a piece of information or if I upload the wrong document, what should I do?**

If you make a mistake in typing a piece of information do not worry, personal details are automatically corrected on the basis of the information on your passport.

If you find that you have uploaded the wrong document and your request has not yet started the evaluation process, you can change your application yourself by logging back into UniGeApply. If your application is being evaluated it is no longer possible to make changes.

- **Can I change the courses?**

If your application has not yet started the evaluation process, to add or edit a course you need to log back into UniGeApply and make the application change yourself, then save again.

- **I applied for pre-assessment on apply.unige.eu but I have not received any reply yet, what do I have to do?**

Every year we receive many applications for master degree courses taught in English so the assessment takes time.

- **I have been accepted, what do I have to do now?**

You will have to pre-enroll on the website www.universitaly.it as soon as applications for a.y. 2024/25 open.

- **I have been “conditionally accepted” to a master degree course and I have to take extra exams, what do I have to do?**

During the first semester of a.y. 2024/25 you will have to take the exams indicated and, as soon as you pass them all, you can enroll in the master degree course you chose. You cannot confirm enrollment in the master degree until you pass all the additional exams.

- **Why hasn't my application to a master degree course been accepted?**

A dedicated commission carries out an in-depth evaluation on applications for master degree courses. If yours has not been accepted, it is mainly because your qualification does not satisfy the entrance requirements or your CGPA/graduation mark is too low.

PRE-ASSESSMENT FOR NON-EU STUDENTS INTERESTED IN MASTER DEGREES TAUGHT IN ITALIAN AND BACHELOR DEGREES

- **When can I apply?**

You will find updated deadlines on this page: <https://unige.it/en/international/enrolment-non-eustudents-residence-abroad-foreign-diploma> . Deadlines for a.y. 2024/25 have not been established yet.

Which is the procedure and which documents do I need?

You can find all the information still on the web page <https://unige.it/enrolment-non-eu-students-residence-abroad-foreign-diploma>

- **Is there any admission test?**

Some courses do have admission tests. Please check the web page dedicated to the course of your interest where you can find the call with all the relevant information:
<https://corsi.unige.it/en/home>

UNIVERSITALY

- **I applied on Universitaly, now what do I have to do?**

Now you have to wait an acceptance communication by the University. In case of missing documents, you will receive an integration request.

- **Will I receive an acceptance letter?**

You will receive an email informing you that your application has been accepted and at the same time the Italian Embassy or Consulate will be notified about your acceptance. Then you can enter again on Universitaly and download a pdf file where it is indicated that you have been accepted. Acceptance letter is no longer necessary and will not be issued.

- **My application has been accepted on Universitaly, now what do I have to do?**

Proceed with study visa application at the Italian Embassy/Consulate. As soon as you receive your visa, your qualification documents legalized and Dichiarazione di Valore (DOV) send a copy to SASS office (sass@unige.it). You will anyway receive an instruction email from Welcome Office after your application has been approved.

ITALIAN, EU AND NON-EU STUDENTS ALREADY LIVING IN ITALY (WITH VALID RESIDENCE PERMIT)

- **Which is the enrollment procedure and which are the necessary documents?**

You can find all the information, updated every year, on the web page: <https://unige.it/en/internationalenrolment>

PRE-ENROLLMENT AND ENROLLMENT IN UNIGE

- **Where can I find instructions on how to fill in the pre-enrollment application?**

You can find them on this page: <https://corsi.unige.it/en/info/futuri-studenti-immatricolazioni>

- **What do I have to indicate in the pre-enrollment for a master degree course in the section “Courses” and “Documents”?**

In the course section: Date of test> select the first date available

Credit requirements > To be verified

Preliminary test exemption > no exemption

In the “Documents” section you do not need to upload anything.

- **My high school diploma/degree is in English, do I have to translate it into Italian?**

No, documents written in either English, French, Spanish or Portuguese do not need to be translated.

- **What is TELEMACO test and who needs to take it?**

You can find all the information about TELEMACO on this page: <https://unige.it/studenti/telemaco>

- **I need a certificate of enrollment where can I ask for it?**

You need to ask for this document to the competent “Sportello Unico Studenti” of your School.

You can find contact details on this page: <https://unige.it/en/servizi/segreterie>

ITALIAN LANGUAGE TEST

- **I am a student with an International qualification; do I have to sit for the Italian language test?**

Yes, even if you have Italian citizenship or if you are transferring from another Italian University.

You do not have to sit for the test only if you have one of the certificates listed on this page: <https://unige.it/internazionale/test-lingua-italiana> or if you have already obtained an Italian degree or if you enroll in a course taught in English.

- **Which are the dates of the Italian language test and how can I enroll?**

Sessions of the Italian language test are indicated on the web page <https://unige.it/en/usg/en/italian-language-test>

All the students involved will automatically receive an email with the instructions on how to enroll for the test. You do not have to subscribe anywhere to receive the abovementioned email.

- **Which is the Italian language level required?**

The level requested to pass the test is B2 for all the students, with the exception of Marco Polo students enrolling in bachelor degree courses, who have to reach B1 level, and of students pre-enrolled in master degree courses of the Modern Languages Department who have to reach C1 level. **The minimum level required to enroll in degree course is A2. If you do not reach this level in the test you cannot confirm enrollment.**

- **I want to know why I did not pass the Italian language test/I want to check my mistakes/I want to know the score I obtained.**

You can write to clat@unige.it

BADGE (STUDENT CARD)

- **What do I have to do to get my badge?**

When it is ready, you will receive an email with the necessary information to pick it up at Welcome office.

- **I have already confirmed enrollment but I have not received my student card yet?**

The student card is issued by Banca Popolare di Sondrio and the procedure can take up to twenty days.

- **I have not received my badge yet, how can I access University canteens?**

Aliseo has created an app that allows students to access University canteens without the need of student card. You can find all the instructions on this page: <https://www.aliseo.liguria.it/ristorazione-e-sport2/app-aliseo-per-il-servizio-di-ristorazione/>

OTHER TOPICS

- **Can I come to the Welcome Ooffice?**

The office receives on an appointment basis. You can book an appointment at the following link: <https://unige.it/usg/it/accoglienza-studenti-stranieri>

- **I Applied for equivalence of my degree/validation of exams from my previous career and I would like to know whether it has been assessed.**

Please consider that it may take up to two months to receive a reply because it depends on the schedule of meetings of the Course Board. If more time has passed, you can contact the competent Sportello Unico Studenti (<https://www.studenti.unige.it/servizi/segreterie/>) for updates.

- **How much do I have to pay as tuition fees and which are the deadlines to provide ISEEU?**

You can find all the information on our tuition fees system on this page: <https://www.studenti.unige.it/tasse>

- **I sent an email to the Welcome Office but I have not received a reply yet**

The Office receives between 150 and 300 emails everyday so you may need to wait a few days for a reply. Please consider that if your question can be answered by these FAQs you will not receive an additional reply by email. **Please do not send you request more than once as this will slow down the process even more.**