To: _____ [name of the Host Institution] ______
Attention: _____ [Head of the Department/Office/Lab] ______

Genova, ___[date]___

Subject: Endorsement for bachelor’s/master’s thesis research

Dear Prof./Dr./Mr./Ms._______________________________________,

in the framework of the education and scientific collaboration our Institutions share, we propose you to accept Mr./Ms. _________________________________ for a [# months] period, starting on [day/month/year], at ______ [name of the Host Institution] ____________, in order to undertake his/her bachelor’s/master’s thesis research.

He/she is enrolled on the bachelor/master course in______________________________. The competent Board, duly informed, appointed Prof. ____________________________ as Supervisor for this thesis research. The title of the thesis project will be______________________ _______________________________, and during the mobility period the thesis research will be aimed at _____________________________________
_______________________________________________________________________________________.

Accordingly, the main tasks will be the following ones:

• ______
• ______

At the end of the mobility period, Mr./Ms. _________________________________ has to submit a written report to the University of Genoa on what he/she accomplished and what he/she learned. The contents of this report, opportunely structured, will become part of his/her bachelor’s/master’s thesis.

________ [name of the Host Institution] ______ designates Prof./Dr./Mr./Ms.________________________ as the student’s advisor and he/she will requested to write a brief report stating the activities carried out during the activity period and evaluating them.

On the basis of this evaluation the student will be given credit for his/her research work.

University of Genoa provides mobility students with an insurance coverage for civil liability and accidents. The insurance policy states terms and conditions of the coverage. Students must acquire, at their own expense, an additional insurance policy to be adequately covered if/as requested by _________[name of the Host Institution] ______.

________ [name of the Host Institution] ______ undertakes all the obligations in compliance to the applicable national legislation relative to safety and security in the workplace towards students from University of Genoa. It is understood that Mr./Ms. _________________________ will be not compensated for his/her research work at the__________[name of the Host Institution] ______.
University of Genoa may decide to award financial contribution to the students involved in bachelor’s/master’s thesis research, where specific financial funds are available.

For the University of Genoa
The thesis Supervisor, Prof. __________
Signature:

The Coordinator of the bachelor/master course, Prof. __________
Signature:

FOR ACCEPTANCE

The advisor, Prof./Dr./Mr./Ms.________________________

Date, stamp and signature:

The Head of the Department/Office/Laboratory, Prof./Dr./Mr./Ms.________________________

Date, stamp and signature: